

DCTB MINUTES March 19 , 2010

Dickinson County Courthouse

Board Present: Jones, Keizer, Niemeier, Sieh, Sackett, Taylor, Weed

Board Absent: Eckard, Hoiem, Reed, Taylor

Also Present: EX. Director:Litts; BOS Liaison:Jordan

1. Meeting called to order by Vice President, Sackett
2. Quorum determined to be present.
3. **Adoption of Agenda:** Keizer moved to approve agenda, 2nd Sieh. Carried.
4. **Introduction of Visitors:** None

5 **Approval of Minutes:** Weed moved to approve the February 19, 2010

minutes as written. 2nd Niemeier. Carried

6. **Bills and Claims:** The following bills were presented:DCCB(Gen. Main. Contract Nov-Mar)\$793; DCN(Public Notice)\$16.11; Litts(Stamps/Yearly Bulk Rate Permit for USPS)\$229; City of W. Okoboji(Garlock Slough/Share of Eng. Design Work)\$1,607.64; Web Graphics(Bal.of Friends Fund Raising Campaign Mailing)\$48.04; Atlas Stamps(Board Mem Nametag)\$24. Keizer moved to approve bills presented. 2nd Sieh. Carried.
7. **Financial Report:** Litts presented the monthly financial report. Niemeier moved to approve report as presented. 2nd Weed. Carried.
7. **BOS Liaison Report:** Jordan addressed account placement of insurance money .
9. **Old Business:**

9a: Drainage Jackson St /RR & Trail: Moved by Sieh to approve Valley

Contractor's proposal for the clean out of 530' of drainage ditch

along Jackson St. between the trail and the RR at a not-to-exceed

cost of \$6,000. 2nd Niemeier. Carried

10. **New Business:**

10a. Silver Lake Trail: Beck Engineering is planning on an April 27th

bid letting. Cost estimate hasn't been received.

10b. Garlock Slough Permit: The Iowa DOT permit for Garlock

Slough has been approved. Litts and Reed have gone over costs and

engineering fees with Jacobson/Westergaard. The estimated DCTB cost

is estimated to be \$105,035. Niemeier moved to recommend the

plans for the Garlock Slough Trail to the City of West Okoboji with

a bid letting date of April 12, 2010. 2nd Keizer. Carried

10c. Team Meeting Schedule:Litts presented the Team Meetings schedule

for April/September. Sieh moved to adopt the Team Meeting Schedule as

presented. 2nd Niemeier. Carried.

10d.1 RR Land Appraisal: To maximize our credits for local match

INHF has recommended we have our appraisal updated. OCCB has

approved 50/50 participation in the update cost. Keizer moved to

accept the appraisal update proposal from the Ag Appraisal

and Land Management(Tim Galm) at a cost not to exceed \$1400.2nd

Niemeier. Carried.

10d.2 INHF/RR Purchase Agreement: A purchase agreement is being

drafted by the INHF that the DCBOS will need to act on. Attorney

Lonnie Saunders will review the document for the DCTB before

presenting it to the BOS. Jones moved to approve the processed

INHF purchase agreement to the DCBOS upon the recommendation

of Attorney Saunders. 2nd Niemeier. Carried.

10e DOT Drainage Permit: Niemeier moved we apply for an Iowa DOT permit to allow the construction of check dams and bioswales as needed, on the ROW on the west side of Hwy. 86, near the intersection of 160th St. with the participation of the P.M.C. 2nd Jones. Carried.

11. **Team Reports:**

11a Purse Auction: Discussion was held on establishing a budget and payment plan for the planning committee of the Purse Party Palooza. Jones moved to authorize a budget for the Purse Party Palooza up to \$7,000, and allow the executive director to issue vouchers up to that amount when presented with a purchase order or invoice for party-related goods and services. 2nd Niemeier. Carried

11b Facebook Site: Niemeier brought up the possibility of establishing a Facebook site for soliciting donations. This will be studied further.

Weed moved to adjourn. 2nd Niemeier. Carried.

Respectfully submitted,

Marlys Weed, Secretary

Next Regular Meeting: April 16, 2010 @ 7:00 a.m. Dickinson County Courthouse.

Special Meeting Friday, March 26, 2010 @ 7:00 a.m. Dickinson County Courthouse to discuss personnel matters.