

DCTB MINUTES October 16 2009

Dickinson County Courthouse

Board Present: Keizer, Hoiem, Niemeier, Reed, Sackett, Taylor, Weed

Board Absent: Eckard, Sieh

Also Present: EX. Director: Litts, BOS Liaison: Jordon, Visitors: H. Richter, Meinking

1. Meeting called to order by President E. Reed
2. Quorum determined to be present.
3. **Adoption of Agenda:** Keizer moved to approve agenda, 2nd Sackett. Carried
4. **Introduction of Visitors:** Meinking addressed the board on the historical significance of the RR to the area.

5 **Approval of Minutes:** Sackett moved to approve August 21, 2009 minutes as

written. 2nd Hoiem. Carried.

6. **Bills and Claims:** The following bills were presented: Peterson Contractors(Tunnel Contract 42% complete) \$136,717.72: Jacobson/Westergard(Bay Harbor Trail-Sept. staking,inspection, concrete testing) \$8,333.15 & (Garlock Slough-Sept. comm w/DOT/DNR final plans& specs) \$5,673.50 & (Stim Project-final design/submittal) \$1,266.30: Litts(Mid America Trails & Greenway Conference-Kalamazoo, MI flight) \$472.41: DCN(Pub Aug. min) \$23.32. Moved by Sackett to allow bills presented. 2nd Hoiem. Carried
7. **Financial Report:** Litts presented monthly financial report. Weed moved to approve report as presented. 2nd Niemeier. Carried.
7. **BOS Liaison Report:**Jordan addressed RR cars being stored on tracks east of Spirit Lake.
9. **Old Business:**

9a: **Polaris Wellness Fair:** Plans have been finalized.

9b: **RR Trail:**Larken has notified the INHF that he would like to accelerate the payment schedule. He will need to comply with cleanup before payment can be made.

9c:Retaining Wall: Eckert has met with Litts to discuss connection of trail to new Peoria Ave. He will terrace to approach to remain in compliance with design grade requirements, but it will be about 13% for a short distance.

10. **New Business:**

10a. Budget Amendment: Litts reviewed the budget amendment acted on Tuesday at BOS. No additional funding was required from the county. Additional revenues to fund expenditures will come from a) grants we have applied for; and b)carryover funds in Development/Maintenance funds.

10b. Bay Harbor Trail:

- i. **Tunnel Floor:** Grinding to level floor has been completed with J/W covering the cost. J/W Engineering is working on pricing for a layer of asphalt on the floors of the two tunnels. Discussion was held on applying a new product over the asphalt to protect it from snowmobile traffic should it occur. Keizer moved to authorize Litts to make the decision on the application after costs have been attained. 2nd Sackett. Carried

- ii. **Retaining Wall:** It has been confirmed the subcontractor anchored at least part of the retaining wall on the Bay Harbor trail improperly.

It was the consensus of the DCTB that it be removed and installed correctly.

10c. Memorial Monies:

- i. & ii) Memorials have been received. Considerations for the use for tree planting or sculptures for those donating memorial money was discussed and the board directed Litts to pursue plans for these options.

10d. Maintenance:

(i&ii) Several Maintenance items were presented, because of lack of time they will be revisited in Nov.

Moved by Weed to adjourn. 2nd Hoiem. Carried.

Respectfully submitted,

Marlys Weed, Secretary

Next Meeting November 17, 2009 @ 7:00 a.m. Dickinson County Courthouse.