

DCTB MINUTES June 18, 2010

Dickinson County Courthouse

Board Present: Jones, Hoiem, Keizer, Reed, Sieh, Taylor, Weed,

Board Absent: Neimeier, Sackett

Also Present: EX. Director:Litts; BOS Liaison:Jordan

1. Meeting called to order by President, Reed
 2. Quorum determined to be present.
 3. **Adoption of Agenda:** Keizer moved to approve the agenda. 2nd Jones Carried.
 4. **Introduction of Visitors:** None
 - 5 **Approval of Minutes:** Taylor moved to approve the May 20, 2010 minutes as written. 2nd Keizer. Carried
 6. **Bills and Claims:** The following bills were presented: Hammitt/Los Angeles(Purse Palooza-purse)\$385.83; INHF(Purchase IANW RR Sec 3&4)\$525,000; Paul Sieh(Purse Palooza- postcards/postage/ mailing)\$559.75;City of Okoboji(Share of wetland investigation)\$640.80;J&W Engineering(IDOT Audit Prep.)\$652.50 & (Bay Harbor)\$442 & (Apr/May coordination IDOT/contractor Stim project)\$8,058.85 & (Old Okoboji City Hall Trail) \$371;City of W Okoboji(Garlock Slough)\$293.35;Diamond Concrete(Final Bay Harbor Trail Payment)\$16,442.88 & (Old Okoboji City Hall trail repair) \$5,060.14;Susan Hoiem(Purse Plooza expense)\$516; City of Lake Park(Donation/Pledges for Silver Lake Trail)\$68,861; Peterson Const.(Final Pay Bay Harbor)\$18,855.18; Tri-State Paving(Stim Project;Spine/Poyzer)\$212,587.04; Atlas Signs(2 bridge naming signs/installation)\$196; Total \$858,922.32. Keizer moved to approve bills presented. 2nd Jones. Carried.
 7. **Financial Report:** Litts presented the monthly financial report. Taylor moved to approve report as presented. 2nd Hoiem. Carried.
 7. **BOS Liaison Report:** No Report.
 9. **Old Business:**
- 9a:Purchase Agreement RR Section 4:** Taylor moved to

recommend the Section 4 Purchase Agreement between the DCTB/INHF for the approval of the Dickinson and Osceola County Boards. 2nd Weed Carried

9b:Bay Harbor: A drainage channel has been installed in the north tunnel floor. All costs paid by J & W Engineering. Proposal to install a catch basin just north of the east entrance. Weed moved to employ Diamond Concrete to install said catch basin at a cost of \$1,362.99. 2nd Jones. Carried. Correspondence received from J & W Engineering requesting an adjustment of Not-to-Exceed contract up to \$4,850 due to IDOT & property owner issues, weather, and contractor difficulties. Jones moved to approve the Not-to Exceed \$4,850 adjustment. 2nd Sieh. Carried.

9c: RR Weed Control: Being researched.

9d: Bike to Work Day: Taylor reported on activities and attendance and changes we might want to make for next year. Sieh moved to purchase a Bike to Work Day Traveling Trophy that could be used for 10 years at a cost not to exceed \$250. 2nd Hoiem. Carried.

10. **New Business:**

10a:Trail History: Weed presented a prepared updated trail history. Copies will be sent out for DCTB members to read before approval.

10b. Area Trail :Due to vehicle traffic use on the trail behind the Old Okoboji City Hall a barrier needs to be installed. Jones moved to accept the proposal from Diamond Concrete & Const. to install said barrier at a cost of \$1,554. 2nd Sieh. Carried.

10c. Authorization to Pay Bills: Sieh moved to authorize the Executive Director to submit vouchers for payment to the City of West Okoboji for DCTB's share of the cost of the Local Match for the Garlock Slough project as const. and engineering bills are received. 2nd Hoiem. Carried. Taylor moved to authorize the Executive Director to submit vouchers for payment for needed Purse Party supplies within the approved budget. 2nd Jones. Carried

10d. Grand Opening/Ribbon Cutting for New Trails: A tentative date of Wednesday, June 30 at 5:00 p.m. has been set for the opening of the Bay Harbor Trail. Litts will look into a Grand Opening of the renovated Spine Trail with a possible date of June 23. Grand Opening of the Silver Lake Trail for Sunday, Sept. 18 to be held in conjunction with their special ride.

10e. Request for Motorized Vehicle: There has been a request from a trail user presently authorized to use a motorized vehicle to update to a new vehicle. Vehicle meets all trail regulations with the exception of #4 (Motorized vehicles used on the trail will be those designed and developed for use by handicapped person or golf carts). Keizer moved to grant a permit to allow the new vehicle with the stipulation that it be governed to a 20 mph speed limit. 2nd Sieh. Carried

Team Reports:

11ai Purse Party: Sieh updated the board on progress. The date is Thursday, July 15. Litts thanked Hoiem and Sieh for their efforts so far.

11aii Facebook: Niemeier will be starting up a Trails Facebook Site. Reed offered her help.

11a **Stateline Ride:** Litts presented the budget for the Stateline Ride

Sieh moved to adopt the 2010 Stateline Ride Budget as proposed. 2nd Hoiem.

Carried.

Taylor moved to adjourn. 2nd Weed. Carried.

Respectfully submitted,

Marlys Weed, Secretary

Next Regular Meeting: July 23, 2010 @ 7:00 a.m. Dickinson County Courthouse.